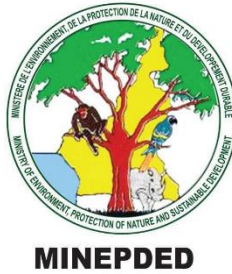


REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTERE DE L'ENVIRONNEMENT,
DE LA PROTECTION DE LA NATURE
ET DU DEVELOPPEMENT DURABLE

SECRETARIAT GENERAL

PROJET DE BIOSECURITE
AU CAMEROUN



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF ENVIRONMENT,
PROTECTION OF NATURE AND
SUSTAINABLE DEVELOPMENT

SECRETARIAT GENERAL

CAMEROON BIOSECURITY
PROJECT

CAMEROON BIOSECURITY PROJECT

***THE IMPLEMENTATION AND INSTITUTIONALIZATION OF A NATIONAL MONITORING AND
MANAGEMENT FRAMEWORK FOR LIVING MODIFIED ORGANISMS AND INVASIVE ALIEN SPECIES***

TERMS OF REFERENCE(S)

OF PUBLISHED ACTIVITIES FOR RECRUITMENT OF CONSULTANTS UNDER PROJECT COMPONENT 4

D.1.1. CONSULTANCY TO REVIEW THE PROJECT BENEFIT MONITORING AND EVALUATION PLAN AND PROPOSE IMPLEMENTATION OPTIONS.

Cameroon occupies a central position in the Central African sub-region and experiences a high rate of movement of people, goods and services, including trade in biological products. Cameroon is rich in biodiversity and such biological introductions have led to a continuous flow of non-native biological organisms. These tend to persist in the environment and become invasive. In order to deal with this situation, the country has begun to develop and integrate the management of Invasive Alien Species (IAS) into a global biosecurity approach, as part of the *Cameroon Biosecurity Project*. This project is being implemented with the technical and financial support of the United Nations Environment Programme (UNEP) and the Global Environment Facility (GEF).

The first phase of execution of the project was titled: “*Development and Institution of a National Monitoring and Control System (Framework) for Living Modified Organisms (LMOs) and*

Invasive Alien Species (IAS)”, and it had as objective to strengthen national capacities in order to prevent and control the introduction, establishment and spread of invasive alien species (IAS) and the management of LMOs through the implementation of a risk-based decision-making process. The first phase of execution of the project resulted in the development of several key biosecurity deliverables such as technical and training manuals, and survey reports accompanied by training on key biosecurity thematic issues such as detection, diagnostics and monitoring of biological invaders, risk analysis, contingency planning and emergency response, commodity audit systems, inspection systems and methods etc. This phase also led to the development of the report on the review of existing Biosecurity agencies, guidelines and procedures and policies, a biosecurity policy guidance document, a draft Biosecurity Law and its enabling instruments namely; a draft decree creating the national Biosecurity Agency and a draft order creating an Ad Hoc Biosecurity Committee. This phase of project execution ended in December 2018.

The second phase of execution of the Cameroon Biosecurity Project titled: *“Implementation and Institutionalization of a National Monitoring and Management Framework for Living Modified Organisms and Invasive Alien Species”* has as objective to strengthen institutional biosecurity framework in the management of living modified organisms and invasive alien species through a coordinated risk analysis measure. In this regard, the project also seeks to support the process and take it to the next level with the development of a National Biosecurity Strategy (NBS) through a consultative process with key stakeholders and the review and updating of the 2003 National Biosafety Law and its enabling instrument. This activity was commissioned as part of Component 3 of the project, which focuses on the integration of Biosecurity Capacity into national regulatory, institutional and educational systems.

It is in this regard, that the Project Management Unit requires the services of two (02) National consultants to review the Project Benefit Monitoring and Evaluation plan and propose implementation options. (Activity D.1.1) under the project component 3:

1. Expected Deliverables

The recruited consultants **shall work as a team** under the supervision of the Project Management Unit. The expected outputs shall be developed in **English or French**. The following outputs shall be expected:

❖ *Activity D.1.1 - Consultancy to review the Project Benefit Monitoring and Evaluation plan and propose implementation options.*

- A revised Project Benefit Monitoring and Evaluation plan including implementation options.
- Consultancy report

2. General Qualifications

Candidates should possess the following skills:

- Good understanding of the objectives of the Cameroon Biosecurity Project;
- Educated at least to Bachelor's level in a relevant discipline and / or have carried out similar activities in recent years and/or have carried out similar activities in recent years;
- An understanding of the biosecurity institutional environment in Cameroon and the role of technical decision making;
- Detailed understanding of the cross-sectoral nature of biological invasions, causes, consequences and management through the application of risk assessment-based decisions;
- Awareness of the international standards developed for risk analysis particularly – Cartagena Protocol on Biosafety, International Plant Protection Convention guidelines;
- Communication skills of the highest order;
- Facilitation skills of a high order;
- Report writing skills;
- Sufficient IT skills to use the software necessary for the activity;
- Ability to work on technical issues with the minimum of supervision;
- The ability to write to a high standard in English and/or French.

3. Specific Requirements

❖ Activity D.1.1 - Consultancy to review the Project Benefit Monitoring and Evaluation plan and propose implementation options.

- Have a strong background and expertise in project monitoring and evaluation. *This includes knowledge of M&E principles, methodologies, and best practices. They should be familiar with various M&E frameworks, indicators, data collection methods, and analysis techniques.*
- Have a good understanding of project management principles and practices. *They should be familiar with project planning, implementation, and evaluation processes.*

This includes knowledge of project cycles, logical frameworks, and the role of M&E in project management.

- Have experience in designing and conducting evaluations. *They should be able to assess the appropriateness and effectiveness of the existing M&E plan and propose improvements. This includes selecting evaluation approaches, developing evaluation questions, designing data collection instruments, and analyzing evaluation data.*
- Have the ability to identify and measure project benefits. *They should be able to define appropriate indicators and metrics to assess the achievement and impact of project outcomes. This includes understanding the project's objectives, theory of change, and stakeholder expectations.*
- Familiar with evaluation standards and guidelines, such as those provided by international evaluation associations or funding agencies. *They should adhere to ethical principles, evaluation quality standards, and confidentiality requirements throughout the evaluation process.*

4. Duration of the activities

- *Activity D.1.1 - Consultancy to review the Project Benefit Monitoring and Evaluation plan and propose implementation options, - March 2024 to 30th of June 2024.*

5. Remuneration

- *Activity D.1.1 - Consultancy to review the Project Benefit Monitoring and Evaluation plan and propose implementation options, **07 person.days per national consultant** at **US\$ 500/person.day.***

6. Application Process

Candidates who wish to be considered for the position should submit the following:

- Cover Letter.
- Curriculum Vitae.

Please subject your email with the following:

- **Application for Consultancy D.1.1** for the Consultancy to review the Project Benefit Monitoring and Evaluation plan and propose implementation options.

The above documents should be submitted via email to cameroonbiosecurity.project@minepded.gov.cm with copy to:

biosecproject.minepded@yahoo.com, rntep@yahoo.fr, rigobert.ntep@minepded.gov.cm
and declanambe@yahoo.co.uk.

Telephone enquiries may be directed to: Tel: + (237) 696 86 66 19.

Deadline: Applications must be submitted by **3:00 pm on the fourteenth (14th) day after the publication date of this announcement.**

Applications will be evaluated and processed within **one (01) week from the deadline of submission.**

Candidates shortlisted will be interviewed and successful candidates notified thereafter.