

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

Ministère de L'Environnement, de la Protection
de La Nature et du Développement Durable

Inspection Général

Projet APA



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

Ministry of Environment, Protection of Nature
and Sustainable Development

Inspectorate General

ABS Project



CALL FOR EXPRESSION OF INTEREST

No. 00017 /CFEI/MINEPDED/IG/ABS

RELATED TO THE RECRUITMENT OF OPERATIONAL STAFF OF:

"GEF Project ID 10850: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon."

PROJECT DESCRIPTION

The Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization is an international agreement that aims to ensure that the benefits arising from the use of genetic resources are shared fairly and equitably with the countries and communities that provide them.

The Support to Nagoya Protocol Implementation, Research and Development, on Biodiversity Value Chain for Small Holders in the South West and Far North Regions of Cameroon is a 3-year project funded by the Global Environment Facility (GEF), Executed by MINEPDED and implemented by the United Nations Environment Programme (UNEP).

The project aims to support the operationalization of the ABS national framework in Cameroon, by enabling access to genetic resources and associated traditional knowledge that accrues tangible national and local economic benefits from their commercial utilization in a fair, equitable, and sustainable manner.

The project will focus on two regions in Cameroon: the South West Region, which is home to a rich diversity of plant and animal life, and the Far North Region, which is home to a number of Indigenous communities with traditional knowledge of the use of biological resources. The project will work with a variety of stakeholders, including government agencies, research institutions, businesses, and Indigenous communities to develop and implement a number of activities, including:

- Capacity building for stakeholders on ABS and benefit sharing ;
- Research on the economic potential of biodiversity in Cameroon ;
- Development of tools and resources to support ABS implementation ;
- Promotion of public awareness and engagement on ABS.

The project is expected to contribute to the sustainable management of biodiversity in Cameroon, the fair and equitable sharing of benefits from the use of genetic resources, and the economic development of local communities.

The project intends to strengthen national capacities on access and benefit sharing of genetic resources to facilitate the implementation of the Nagoya Protocol on Access and Benefit Sharing.

This shall be achieved through the implementation of 3 Components, namely:

- **Component 1:** Implementation of the ABS legislative, regulatory, policy and institutional framework;
- **Component 2:** Capacity building and awareness raising of key stakeholders for enforcement of the National ABS Framework;
- **Component 3:** Piloting ABS agreements that demonstrate best practices of PIC, MAT and ABS permit, including the effective fair and equitable sharing of benefits.

The project will demonstrate the potential benefits of genetic resources and associated traditional knowledge for four plant species *Irvingia wombolu*, *Monodora myristica*, *Balanites aegyptiaca*, and *Accacia nilotica*. The activities shall be carried out in three administrative divisions of the South-West Region (Manyu, Kupe-Manenguba and Meme), and one of the Far North Region (Mayo Kani).

For this project, we are looking for:

- 1- **One (01) Project Lead ABS Technical Expert (PLTE);**
- 2- **One (01) Gender-Responsive Monitoring, Evaluation, and Learning/KM Specialist;**
- 3- **One (01) Finance and Administrative Officer/Specialist;**
- 4- **One (1) Driver.**

In this light, the Minister of the Environment, Protection of Nature and Sustainable Development invites all interested persons to express their interest by providing the information demonstrating that they are competent to carry out the above-mentioned position as ABS project Staff (qualifications, experience in similar positions, Curriculum Vitae, Cover Letter, Contracts, Various Documentation, etc.).

The terms of reference for these positions are available on the GEF Cameroon website at www.gef-cameroon.org, at MINEPDED web-site www.minepded.gov.cm and all other media opened to the public.

Interested persons can obtain further information every working day from 7:30 am to 3:30 pm local time at the address below:

National Directorate of the GEF Project ID: 10850
Located on the 5th floor of Ministerial Building No. 2, Office Door No. 501

Tel: +237 699 738 842 / +237 222 236 037

Email: adingom@yahoo.com; dingom25@gmail.com

Expressions of interest must be submitted in four (04) copies of which one (01) in original and three (03) copies at the above address by no later than the 22th of August 2023, by 3:30 PM local time, and expressly mention:

CALL FOR EXPRESSION OF INTEREST
No **L 00017** /CFEI/MINEPDED/IG/ABS
RELATED TO THE RECRUITMENT OF OPERATIONAL STAFF OF:

"GEF Project ID 10850: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon."

Yaoundé, le **01 AOUT 2023**

Copies:

- MINEPDED / CAB
- PFO-FEM
- UNEP
- National Directorate ABS project
- Display (for information)
- Archives

**THE MINISTER OF ENVIRONMENT,
PROTECTION OF NATURE ET SUSTAINABLE
DEVELOPMENT**



HELE Pierre

Attached Copies of 4 ToRs



JOB DESCRIPTION

Position title: Professional Driver (Preferably Mechanic Driver)

Reports to: Project Administrative Assistant

Technical / Dotted Reporting Manager(s): National Project Director (NPD)

Supervises: N/A

Duration: Two years renewable based on performance

Location: Yaoundé

Project title: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon.

Project objective: To support the operationalization of the ABS national framework, by enabling access to genetic resources and associated traditional knowledge that accrue tangible national and local economic benefits from their commercial utilization in a fair, equitable and sustainable manner.

Project executing organization: Ministry of Environment, Protection of Nature and Sustainable Development (MINEPDED) in Collaboration with UNEP as the implementing Agency.

GEF PROJECT ID N°: 10850

Duration of project: 36 months

Geographical location: National with specific interventions in the Far North and South West Regions.

I. Mission of the project:

The Global Environment Facility (GEF) Council approved in June 2023 this 3-years project with a Project Management Unit (PMU) executed by the Ministry of Environment Protection of Nature and Sustainable Development (MINEPDED) and UNEP as the GEF Agency.

The project intends to strengthen national capacities on access and benefit sharing of genetic resources to facilitate the implementation of the Nagoya Protocol on Access and Benefit Sharing.

This shall be achieved through the implementation of 3 Components, namely:



- 1- Component 1: Implementation of the ABS legislative, regulatory, policy and institutional framework;
- 2- Component 2: Capacity building and awareness raising of key stakeholders for enforcement of the National ABS Framework.
- 3- Component 2: Piloting ABS agreements that demonstrate best practices of PIC, MAT and ABS permit, including the effective fair and equitable sharing of benefits.

The project will demonstrate the potential benefits of genetic resources and associated traditional knowledge for four plant species *Irvingia wombolu*, *Monodora myristica*, *Balanites aegyptiaca*, and *Accacia nilotica*. The activities shall be carried out in three administrative divisions of the South-West Region (Manyu, Kupe-Manenguba and Meme), and one of the Far North Region (Mayo Kani).

This demonstration will be achieved through stimulating research and business interests by building capacity and starting pre-investments in biodiversity research, bioprospecting, and product development in the pharmaceutical, cosmetic, as well as food and beverage sectors.

For this project, we are looking for a dynamic and committed driver who will be responsible for driving the project vehicle when and where ever required.

II. Major Functions:

Contribute to the efficient management of logistics and purchasing, and facilitate the transportation of personnel.

III. Major Duties and Responsibilities:

a) Driving

- *Drive vehicles safely, ensure that all documents are available and in good condition in the vehicle;*
- *Maintaining the cleanliness of the vehicles, both inside and outside;*
- *Respecting the internal regulations regarding the management of vehicles;*
- *Accompanying personnel and partners on missions and official functions.*
- *Ensure proper mechanical state, parking and security of the Vehicle;*
- *Ensure or follow up reparation of all mechanical problems on project vehicle whenever they are reported/recorded ;*
- *Monitor and enforce rigorously the schedule of lubricant replacement in vehicle*

b) Logistics / Admin

- *Collect goods from suppliers;*
- *Support the Project Administrative Assistant in the purchase of goods and services;*
- *Collect various pro-formats and invoices as required by the office.*



- Perform administrative support activities: drop off documents at various offices, etc;
- Gather all vehicle usage information to prepare for cost recovery on various project partners;
- Prepare monthly statistical reports on office vehicles;
- At the request of his/her supervisor, establish and maintain good liaisons with suppliers;
- Perform all other duties as requested by management.

IV. Profile:

Required Qualifications:

- Minimum BEPC/CAP + 3 years' experience in a similar position in a recognize national/international organization or CEP + 5 years' experience in a recognize national/international;
- Certificate in automotive mechanics, diesel option, obtained from a garage or a recognized training institution;
- Possess a valid Category D driver's license, with prove experience in driving in remote area.

Required Skills and Competencies:

- Computer literate (Word, Excel) is an asset;
- Ability to speak French and/or English.

V. Values & Behaviors:

- Aligns and identifies with the core values of the Government of Cameroon and the UNEP Agency: Integrity, Assiduity, Respect and high sense of Collaboration.
- Demonstrating behaviors: listen deeply, collaborate openly and innovate without limits.
- Acts with highest integrity, accountability, and transparency.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to project needs.

Date: **28 JUL 2023**

Approved by:



*Dingom Aurélie
Taylor Patience*