

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

Ministère de L'Environnement, de la Protection
de La Nature et du Développement Durable

Inspection Général

Projet APA



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

Ministry of Environment, Protection of Nature
and Sustainable Development

Inspectorate General

ABS Project



CALL FOR EXPRESSION OF INTEREST

No. 00017 /CFEI/MINEPDED/IG/ABS

RELATED TO THE RECRUITMENT OF OPERATIONAL STAFF OF:

"GEF Project ID 10850: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon."

PROJECT DESCRIPTION

The Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization is an international agreement that aims to ensure that the benefits arising from the use of genetic resources are shared fairly and equitably with the countries and communities that provide them.

The Support to Nagoya Protocol Implementation, Research and Development, on Biodiversity Value Chain for Small Holders in the South West and Far North Regions of Cameroon is a 3-year project funded by the Global Environment Facility (GEF), Executed by MINEPDED and implemented by the United Nations Environment Programme (UNEP).

The project aims to support the operationalization of the ABS national framework in Cameroon, by enabling access to genetic resources and associated traditional knowledge that accrues tangible national and local economic benefits from their commercial utilization in a fair, equitable, and sustainable manner.

The project will focus on two regions in Cameroon: the South West Region, which is home to a rich diversity of plant and animal life, and the Far North Region, which is home to a number of Indigenous communities with traditional knowledge of the use of biological resources. The project will work with a variety of stakeholders, including government agencies, research institutions, businesses, and Indigenous communities to develop and implement a number of activities, including:

- Capacity building for stakeholders on ABS and benefit sharing ;
- Research on the economic potential of biodiversity in Cameroon ;
- Development of tools and resources to support ABS implementation ;
- Promotion of public awareness and engagement on ABS.

The project is expected to contribute to the sustainable management of biodiversity in Cameroon, the fair and equitable sharing of benefits from the use of genetic resources, and the economic development of local communities.

The project intends to strengthen national capacities on access and benefit sharing of genetic resources to facilitate the implementation of the Nagoya Protocol on Access and Benefit Sharing.

This shall be achieved through the implementation of 3 Components, namely:

- **Component 1:** Implementation of the ABS legislative, regulatory, policy and institutional framework;
- **Component 2:** Capacity building and awareness raising of key stakeholders for enforcement of the National ABS Framework;
- **Component 3:** Piloting ABS agreements that demonstrate best practices of PIC, MAT and ABS permit, including the effective fair and equitable sharing of benefits.

The project will demonstrate the potential benefits of genetic resources and associated traditional knowledge for four plant species *Irvingia wombolu*, *Monodora myristica*, *Balanites aegyptiaca*, and *Accacia nilotica*. The activities shall be carried out in three administrative divisions of the South-West Region (Manyu, Kupe-Manenguba and Meme), and one of the Far North Region (Mayo Kani).

For this project, we are looking for:

- 1- **One (01) Project Lead ABS Technical Expert (PLTE);**
- 2- **One (01) Gender-Responsive Monitoring, Evaluation, and Learning/KM Specialist;**
- 3- **One (01) Finance and Administrative Officer/Specialist;**
- 4- **One (1) Driver.**

In this light, the Minister of the Environment, Protection of Nature and Sustainable Development invites all interested persons to express their interest by providing the information demonstrating that they are competent to carry out the above-mentioned position as ABS project Staff (qualifications, experience in similar positions, Curriculum Vitae, Cover Letter, Contracts, Various Documentation, etc.).

The terms of reference for these positions are available on the GEF Cameroon website at www.gef-cameroon.org, at MINEPDED web-site www.minepded.gov.cm and all other media opened to the public.

Interested persons can obtain further information every working day from 7:30 am to 3:30 pm local time at the address below:

National Directorate of the GEF Project ID: 10850
Located on the 5th floor of Ministerial Building No. 2, Office Door No. 501

Tel: +237 699 738 842 / +237 222 236 037

Email: adingom@yahoo.com; dingom25@gmail.com

Expressions of interest must be submitted in four (04) copies of which one (01) in original and three (03) copies at the above address by no later than the 22th of August 2023, by 3:30 PM local time, and expressly mention:

CALL FOR EXPRESSION OF INTEREST
No **L 00017** /CFEI/MINEPDED/IG/ABS
RELATED TO THE RECRUITMENT OF OPERATIONAL STAFF OF:

"GEF Project ID 10850: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon."

Yaoundé, le **01 AOUT 2023**

Copies:

- MINEPDED / CAB
- PFO-FEM
- UNEP
- National Directorate ABS project
- Display (for information)
- Archives

**THE MINISTER OF ENVIRONMENT,
PROTECTION OF NATURE ET SUSTAINABLE
DEVELOPMENT**



HELE Pierre

Attached Copies of 4 ToRs



JOB DESCRIPTION

Position title: Project Lead ABS Technical Expert (PLTE)

Reports to: National Project Director (NPD) with **Technical / Dotted Reporting line to UNEP**
Task Manager

Supervises: Under the National Director the following - Project Gender Monitoring and Evaluation Expert (National);; Project Site Manager (one in each region); Field execution partners.

Duration: Two years renewable based on performance

Location: Yaoundé

Project title: Support to Nagoya protocol implementation, research and development, on Biodiversity value chain for small holders in the South-West and Far North Regions of Cameroon.

Project objective: To support the operationalization of the ABS national framework, by enabling access to genetic resources and associated traditional knowledge that accrue tangible national and local economic benefits from their commercial utilization in a fair, equitable and sustainable manner.

Project executing organization: Ministry of Environment, Protection of Nature and Sustainable Development (MINEPDED) in Collaboration with UNEP as the implementing Agency.

GEF PROJECT ID N°: 10850

Duration of project: 36 months

Geographical location: National with specific interventions in the Far North and South West Regions.

I. Mission of the project:

The Global Environment Facility (GEF) Council approved in June 2023 this 3-years project with a Project Management Unit (PMU) executed by the Ministry of Environment, Protection of Nature and Sustainable Development (MINEPDED) and UNEP as the GEF Agency.

The project intends to strengthen national capacities on access and benefit sharing of genetic resources to facilitate the implementation of the Nagoya Protocol on Access and Benefit Sharing.

This shall be achieved through the implementation of 3 Components, namely:



- 1- Component 1: Implementation of the ABS legislative, regulatory, policy and institutional framework;
- 2- Component 2: Capacity building and awareness raising of key stakeholders for enforcement of the National ABS Framework.
- 3- Component 2: Piloting ABS agreements that demonstrate best practices of PIC, MAT and ABS permit, including the effective fair and equitable sharing of benefits.

The project will demonstrate the potential benefits of genetic resources and associated traditional knowledge for four plant species *Irvingia wimbolu*, *Monodora myristica*, *Balanites aegyptiaca*, and *Accacia nilotica*. The activities shall be carried out in three administrative divisions of the South-West Region (Manyu, Kupe-Manenguba and Meme), and one of the Far North Region (Mayo Kani).

This demonstration will be achieved through stimulating research and business interests by building capacity and starting pre-investments in biodiversity research, bioprospecting, and product development in the pharmaceutical, cosmetic, as well as food and beverage sectors.

For this project, we are looking for a dynamic and committed Project Lead ABS Technical Expert (PLTE) who will be responsible for providing substantial technical support to implementation of technical components and the day-to-day management of the project. He/she will be responsible for the overall planning, coordination of project activities, and monitoring of project results.

II. Major Functions:

The Project Lead ABS Technical Expert (PLTE) will be in charge of daily technical supervision of the project.

The Project Lead ABS Technical Expert will be recruited jointly by both the Executing Agency (MINEPDED) and the UNEP.

III. Duties and Responsibilities:

He/she will carry out the following tasks:

The Project Lead ABS Technical Expert will be responsible for management and administration of the Project under the guidance of the National Project Director. His/her key responsibilities will include: (ii) Providing technical guidance on Project approach, strategies and interventions at the site-level; (iii) Ensuring mainstreaming of ABS-related policies, capacity-building, lessons learned, good practices and knowledge management in key agency programs; (iv) Setting-up and leading implementation of feedback mechanisms among IP divisions/units, Project Board and Project partners; and (v) Providing oversight for risk management, gender mainstreaming, stakeholder engagement processes and consolidation and monitoring of results indicators both at the national and site levels.

Responsibilities

Specific responsibilities of the Project Technical Coordinator will include



- Manage the day to day conduct of the project.
- Plan the activities of the project and monitor progress against the approved workplan.
- Execute activities by managing trainings, including drafting terms of reference and work specifications, and overseeing all contractors' work.
- Monitor activities as determined in the project monitoring plan, and update the plan as required.
- Provide support for completion of assessments required by UNEP, spot checks and audits.
- Monitor progress, watch for plan deviations and make course corrections when needed within project board-agreed tolerances to achieve results.
- Ensure that changes are controlled, and problems addressed.
- Perform regular progress reporting to the project board as agreed with the board, including measures to address challenges and opportunities.
- Prepare and submit technical reports to UNEP on a quarterly basis.
- Manage and monitor the project risks – including social and environmental risks - initially identified and submit new risks to the NPD for consideration and decision on possible actions if required; update the status of these risks by maintaining the project risks log.
- Capture lessons learned during project implementation.
- Prepare revisions to the multi-year workplan, as needed, as well as annual and quarterly plans if required.
- Prepare the inception report no later than one month after the inception workshop.
- Ensure that the indicators included in the project results framework are monitored annually in advance of the GEF PIR submission deadline so that progress can be reported in the GEF PIR.
- Prepare the GEF PIR.
- Assess major and minor amendments to the project within the parameters set by UNEP-GEF.
- Monitor implementation plans including the gender action plan, stakeholder engagement plan, and any environmental and social management plans.
- Monitor and track progress against the GEF Core indicators.
- Support the Mid-term review and Terminal Evaluation process.

IV. Qualifications and Skills

Core qualifications

- Efficient communication skills (orally and in writing), in order to transmit complex technical information to both technical staff and the general public.
- Good leadership, coordination and facilitation skills.
- Good knowledge of environmental issues in Cameroon.
- Proven ability to draft project documents (publications, reports and related documents).
- Proven ability to collect, verify and analyse information, as well as to finalize and present research with a high degree of accuracy and technical quality.



- Good knowledge and understanding of decisions and processes related to the CBD and Nagoya Protocol.
- Previous experience in the development of ABS strategies is an asset.

Additional skills:

- Negotiates effectively in difficult situations.
- Focuses and achieves project goals, persuading and convincing others, working with them.
- Ability to effectively coordinate a large multi-disciplinary team of experts and consultants.
- Facilitates and chairs meetings effectively and efficiently and resolves conflict as they arise.
- Sets priorities, produces quality outputs, meets deadlines and manages time efficiently.
- Shares knowledge and is willing to provide support to others who request advice or help.
- Works toward creative solutions by analysing problems carefully and logically.
- Demonstrates sufficient technical knowledge to perform effectively in his own specialty.
- Inspires and supports the team's decisions.
- Maintains strong relationships with partners and clients.
- Ability to work in multicultural environments.
- Good interpersonal skills and the ability to work in a multicultural setting, with experience working with partners at all levels (ministries, donors, the private sector, NGOs and grassroots community organizations).

V. Experience required

- Advanced university degree preferably advanced (master or doctoral degree) in natural, environmental sciences, economic or social, or management.
- At least 5 years of experience in managing national or international projects - at least 3 in a management position - in the field of policy or management of biodiversity and genetic resources.
- Solid monitoring and evaluation competencies.
- Previous experience of work with GEF projects is a considerable asset.
- Excellent command of English and French. Working knowledge Pidgin English and Ffulde, will be an an asset.

VI. Working Relationships



Project Lead ABS Technical Expert (PLTE) will work closely with UNEP (Task manager and Cameroon GEF Operational Focal Point). He will also work very closely with the National Director from MINEPDED. He will interact with project partners and other partner national governmental institutions, non-governmental organizations, academic institutions, the media, specialists/ consultants and other stakeholders.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to Project needs.

VII. Values & Behaviors:

- *Aligns and identifies with the core values of the Government of Cameroon and the UNEP Agency: Integrity, Assiduity, Respect and high sense of Collaboration.*
- *Demonstrating behaviors: listen deeply, collaborate openly and innovate without limits.*
- *Acts with highest integrity, accountability, and transparency.*

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to project needs.

Date: 28 JUL 2023

Approved by:



*Dr. Dingom Aurélie
Taylor Patience*