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Organisation des Nations Unies  
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## JOB DESCRIPTION

*GEF Project GCP/CMR/904/GFF "Enabling Land Degradation Neutrality and mitigation of greenhouse gas emissions in Cameroon's Sudano-Sahelian agro-ecological zone"*

**Position title: Regional project coordinator**

**Reports to:** National Project Director (NPD) and FAO GEF focal Point, Cameroon office

**Technical / Dotted Reporting Manager(s):** FAO GEF Agency

**Supervises:** Natural resource management, sustainable land management, communication, M&E and Knowledge Management specialist; Environmental and Social Safeguards Officer and Finance Manager

**Grade/Career Level:**

**Location: Maroua ou Garoua**

### I. Mission of the Department:

The Sudano-Sahelian semi-arid agro-ecological zone, one of Cameroon's five agro-ecological zones, covers the North and Far North Regions of the country, extending over a combined area of about 10 million hectares. The zone comprises both natural habitats and agroecosystems. The production landscapes play an important role in local livelihoods, primarily through the agriculture and livestock sector.

Land degradation is destabilizing the agro-ecological conditions of the Sudano-Sahelian zone. The region is the most fragile ecological zone in Cameroon, with nearly 5 million hectares of land highly degraded – a situation exacerbated by climate variability and change, including frequent prolonged droughts and erratic heavy rains.

Cameroon has made a commitment to achieve land degradation neutrality (LDN) by 2030, with LDN achieved in at least 90 percent of municipalities within priority areas to combat land degradation.

The **GCP /CMR/904/GFF** project aims “to enable land degradation neutrality (LDN) and mitigation of greenhouse gas emissions in the production landscapes of Cameroon’s Sudano-Sahelian agroecological zone”. The objective will be achieved through implementation of the following components in six (6) municipalities within two (2) target regions – North and Far North:

- Component 1: Improving the Sub-National Enabling Environment for LDN
- Component 2: Strengthening Initiatives in line with Municipal LDN Targets
- Component 3: Knowledge management and Monitoring & Evaluation.

The Global Environment Facility (GEF) Council approved this 5-years project which a PMU executed by the Ministry of Environment Protection of Nature and Sustainable Development (MINEPDED) with FAO as the GEF Agency.

For this project, we are looking for a dynamic and committed Regional project coordinator who will be responsible for day-to-day coordination of activities at regional and council level .

## **II. Major Functions:**

The Regional project coordinator will be in charge of daily implementation and management of the project at council level.

## **III. Major Duties and Responsibilities:**

He/she will carry out the following tasks:

- Coordinate and closely monitor the planning, implementation and monitoring of the project in the region, providing relevant grassroots initiatives;
- Coordinate, closely supervise and facilitate the work of PMU staff at the regional level, as well as national and international consultants recruited on a short-term basis under the project;
- Ensure a high level of collaboration between the different stakeholders (governments, technical and financial partners, civil society organizations, local communities, indigenous peoples, research institutions, private actors) at local and regional levels;
- Coordinating implementation of project activities at the local level in close collaboration with the PMU, executing partners, local authorities and indigenous and local communities;
- Support to the establishment and facilitation of multi-stakeholder working group(s) and engagement forums at local level for LDN target setting and the development of sustainable land use plans (component 1);
- Technical support to the delivery of SLMW trainings at local level (component 2);
- Support to monitoring and reporting on project progress, and communication with stakeholders at regional and municipal level. communication and reporting on project progress;
- Ensure compliance with all provisions of operational partnership agreements during implementation, including the submission of reports by the due date, the achievement of all project outputs related to the three components and ensure the quality of deliverables from providers recruited;

- Perform other related duties as required.

#### **IV. Profile:**

##### **Required Qualifications:**

- Degree in natural resource management, sustainable land management, or other relevant specialization.
- A minimum of 5 years of experience in the coordination of NRM and/or environment projects.
- A minimum of 7 years of relevant professional experience, including practical experience in the implementation of interventions for the sustainable management of natural resources, institutional networking and decision- making advice.
- Proficiency in Excel, Word, PowerPoint, MS Office.

##### **Required Skills and Competencies:**

- Proven leadership and team management skills;
- Fluency in English, French and local language;
- Skilled in negotiation, liaison and in relationship and conflict management;
- Strong skills in project planning, proposal writing, financing, management, implementation, and evaluation, and experience working with donors;
- Strong organizational and analytical skills;
- Strong vocational interest in land degradation;
- A working knowledge of financial management, especially of projects;
- Excellent inter-personal skills and good relations with local NGO.

##### **Other skills**

- Demonstrate integrity by applying the values and ethical standards of the United Nations;
- Displays sensitivity and adaptability to culture, gender, religion, race, nationality, and age;
- Treats all people fairly without favoritism;
- Able to communicate effectively in writing to a wide variety of audiences in a simple and concise manner;
- Able to work in a high pressure environment with tight and frequent deadlines, managing numerous tasks simultaneously;
- Able to handle confidential and politically sensitive matters in a responsible and mature manner;
- Works well in a team;
- Projects a positive image and is willing to take on a wide range of tasks.

#### **V. Working Relationships:**

The Regional Project Coordinator will work closely with the National Director from MINEPDED and Cameroon GEF Focal Point. He will interact with project partners (IFAD, IUCN, FEICOM, etc.) and other partner national governmental institutions, non-governmental organizations, academic institutions, the media, specialists/ consultants and other stakeholders.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to Project needs.

**Date:**

**Approved by:**