

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE L'ENVIRONNEMENT,
DE LA PROTECTION DE LA NATURE
ET DU DÉVELOPPEMENT DURABLE

PROJET BIOSÉCURITÉ



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF ENVIRONMENT,
PROTECTION OF NATURE AND
SUSTAINABLE DEVELOPMENT

BIOSECURITY PROJECT

CAMEROON BIOSECURITY PROJECT

***THE IMPLEMENTATION AND INSTITUTIONALIZATION OF A NATIONAL MONITORING
AND MANAGEMENT FRAMEWORK FOR LIVING MODIFIED ORGANISMS AND INVASIVE
ALIEN SPECIES***

TERMS OF REFERENCE(S)

**CONSULTANCY FOR THE DEVELOPMENT OF A GEF MEDIUM-SIZED PROJECT
PROPOSAL FOR THE EXECUTION OF THE SECOND PHASE OF THE
CAMEROON BIOSECURITY PROJECT**

Cameroon is centrally located in the Central Africa region and has a high rate of movements of humans and goods and services including trading in biological products. Cameroon is rich in biodiversity and such biological invasions or introductions have led to a continuous flow of non-native biological organisms, which tend to persist in the environment and become invasive. In order to address this situation, the country began to develop and incorporate IAS management into a comprehensive biosecurity approach under the UNEP/GEF *Cameroon Biosecurity Project*. The first phase of execution of the project was titled: “*Development and Institution of a National Monitoring and Control System (Framework) for Living Modified Organisms (LMOs) and Invasive Alien Species (IAS)*”, and it had as objective to strengthen national capacities in order to prevent and control the introduction, establishment and spread of invasive alien species (IAS) and the management of LMOs through the implementation of a risk-based decision-making process. The first phase of execution of the project resulted in the development of several key biosecurity deliverables such as technical and training manuals, and survey reports accompanied by training on key biosecurity thematic issues such as detection, diagnostics and monitoring of biological invaders, risk analysis, contingency planning and emergency response, commodity audit systems, inspection systems and methods etc. The first phase of project execution ended in September 2018.

Following the completion of the first phase of execution of the project, steps were initiated for the second phase of project execution titled: “*Implementation and institutionalization of a National Monitoring and Management Frameworks for Living Modified Organisms and Invasive Alien Species*”. has as objective to strengthen institutional biosecurity frameworks in the management of invasive alien species and living modified organisms through a coordinated risk analysis measure. The second phase of execution of the Cameroon Biosecurity Project focuses on Biosafety/ Biosecurity and land degradation issues while taking into consideration gender issues, stakeholder participation including private sector, civil society, indigenous and local communities among others.

The Project Identification Form (PIF) for the execution of the second phase of the project has been developed by the Project Coordination Unit and UNEP and approved by the GEF. As per GEF procedures, the second phase of the Cameroon Biosecurity Project will start after a period referred to as the Project Preparation Grant (PPG) phase, which aims at developing the project document and management tools. It is in this regard, that the Project Coordination Unit requires the services of the following consultants to develop the Project Document and related management tools for the second phase of execution of the Cameroon Biosecurity Project:

- One (01) International Consultant knowledgeable in the domain of Biosafety and Biosecurity, Project Conception, Management and the GEF Procedures and Guidelines.
- One (01) International Consultant knowledgeable in the domain of Land Degradation and Biosecurity issues, Gender Consideration, Logframe Development, Project Conception, Management and the GEF Procedures and Guidelines.

- One (01) National Consultant knowledgeable in the domain of Biosafety and Biosecurity, Land Degradation and Project Conception.
- One (01) National Consultant knowledgeable in the domain of Stakeholder analysis, Gender Considerations, Logframe and indicators development, Theory of Change Development and Stakeholder analysis including private sector, civil society, and indigenous and local peoples' engagement in issues on Biodiversity and Land Degradation in relation to Biosecurity.

1. Expected Deliverables

The recruited international and national consultants **shall work as a team** under the supervision of the Project Coordination Unit. The expected outputs shall be developed in **English**. The following outputs shall be expected:

- A detailed Project Document (GEF Medium-Sized Project with the required annexes) for the execution of the second phase of the Cameroon Biosecurity Project including recommendations with all its annexes and appendixes including but not limited to:
 - o Theory of Change in narrative and figurative formats
 - o Logframe with clearly defined indicators
 - o Monitoring and Evaluation tools (including the UNEP Safeguards and Risk Identification Plan, Project Risk Analysis and Mitigation Plan, Review and update of the draft GEF 7 Core Indicator worksheet);
 - o Project Workplan;
 - o Gender Action Plan;
 - o Stakeholder Engagement Plan or equivalent assessment; ;
 - o Project Budget.
- A consultancy report

2. General Qualifications

Candidates should possess the following skills:

- o Educated at least to Bachelor's degree level in a relevant discipline (National Consultant), at least to Master's degree level (International Consultant) and/or have carried out similar activities in recent years;
- o Awareness of the international regulatory environment concerning IAS and LMOs – OIE, IMO, Convention on Biological Diversity, Cartagena Protocol on Biosafety, International Plant Protection Convention guidelines, global good practice on the management of biosecurity e.g. The IUCN guidelines for the prevention of biodiversity loss caused by invasive alien species, International Health Regulations of WHO among others;
- o Detailed understanding of the cross-sectoral nature of the discipline of biosecurity, its role, consequences and management;

- Communication skills of the highest order;
- Report writing skills;
- Sufficient IT skills to use the software necessary for the activity;
- Ability to work in a team on technical issues with minimum supervision;
- Experience with/in international and /or national organisations, regulations and similar consultancies;
- Ability to write to a high standard in English and/or French.

3. Specific requirements per consultant

In addition to the above general qualifications, consultants should possess the following specific qualifications:

a. International Consultant knowledgeable in the domain of Biosafety and Biosecurity, Project Conception, Management and the GEF Procedures and Guidelines.

- Good understanding of the objectives of the Cameroon Biosecurity Project;
- Good understanding of the biosecurity institutional environment in Cameroon, and the role of government, private sector, non-government agencies and other stakeholders;
- Mastery of the GEF Procedures, Guidelines and System;
- Good understanding and Mastery of Project Conception, Theory of Change, Logframe development, the GEF Core indicators and related project monitoring tools ;
- Experience in review of Stakeholder based Assessment or Plans

b. International Consultant knowledgeable in the domain of Land Degradation and Biosecurity issues, Gender Consideration, Logframe Development, Project Conception, Management and the GEF Procedures and Guidelines.

- Good understanding of the objectives of the Cameroon Biosecurity Project;
- Good understanding of the biosecurity institutional environment in Cameroon, and the role of government, private sector, and non-government agencies and other stakeholders;
- Mastery of the GEF Procedures, Guidelines and System;
- Good understanding of Project Conception, Theory of Change, Logframe development of project reporting and management tools;
- Experience in gender analysis, human rights-based approaches and participation of indigenous and local populations;
- Experience in developing gender-based indicators and Land based indicators in the GEF Core Indicator worksheet;

- Experience in reviewing a gender action plan.

c. National Consultant knowledgeable in the domain of Biosafety and Biosecurity, Land Degradation and Project Conception.

- Good understanding of the objectives of the Cameroon Biosecurity Project;
- Good understanding of the biosecurity institutional environment in Cameroon, and the role of government, private sector and non-government agencies and other stakeholders;
- Good understanding of land degradation and its linkages to the Biosecurity;
- Mastery of land degradation-based indicators;
- Good understanding of Project Conception, Logframe development, Theory of Change, development of project reporting and management tools;
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- Mastery of land degradation-based indicators.

d. National Consultant knowledgeable in the domain of Gender Considerations, Stakeholder analysis and indigenous people and Land Degradation related to Biosecurity.

- Experience in gender analysis, human rights-based approaches and participation of indigenous and local populations;
- Experience in developing gender-based indicators;
- Experience in developing a gender action plan;
- Experience in developing stakeholder engagement plan;
- Experience in developing public participation plans
- Good understanding of land degradation and its linkages to the Biosecurity;

4. Duration

The term of recruitment shall commence upon signature of the consultancy agreement by the consultants and the National Project Coordinator and will last for a total duration of three (03) months.

5. Remuneration

In recognition of technical services provided throughout the duration of the consultancy, each National Consultant will receive a remuneration amounting to a total of 2 000 US Dollars and each International Consultant will receive a remuneration amounting to 5 000 US Dollars.

6. Application Process

Candidates who wish to be considered for the position should submit the following:

- Cover Letter;
- Curriculum Vitae.

Please subject your email with the following:

- **Application for Consultancy INT2022** for the position of International Consultant;
- **Application for Consultancy NAT2022** for the position of National Consultant.

The above documents should be submitted via email to cameroonbiosecurity.project@minepded.gov.cm with copy to biosecproject.minepded@yahoo.com and rigobert.ntep@minepded.gov.cm.

Telephone enquiries may be directed to : Tel: +(237) 222 23 60 74 / 696 86 66 19.

Deadline: Applications must be submitted by **3:00 pm on the seventh (7th) day after the publication date of this announcement.**

Applications will be evaluated and processed within **one (01) week from the deadline of submission.**

Candidates shortlisted will be interviewed and successful candidates notified thereafter.